

**COSELL Board of Directors Meeting
Minutes
Boston, MA
July 13, 2004**

I. Meeting Called to Order at 12:00 p.m.

Present were Anne Klinefelter, Chair; Pam Williams, Vice-Chair/Chair-Elect; Susan Lewis-Sommers, Member at Large; Ann Puckett, Member at Large; Bill Beintema, Treasurer; Lisa Smith-Butler, Secretary.

II. Minutes From Last Meeting

The minutes from the March 25th Richmond, VA meeting were accepted as amended.

III. Treasurer's Report & Membership Report

The Treasurer reported that the balance as of July 13, 2004 was \$3,716.50. At present, 34 out of 58 possible SEAALL schools have joined COSELL.

IV. Continuing Business

OCLC symbol for COSELL.

Susan Lewis-Sommers, American, will handle getting a password for COSELL and explaining how to use in a short paragraph for members.

COSELL Web Site

Steve Melamut, UNC, maintains the COSELL web site and will provide updates as needed. He will receive URL addresses for all COSELL schools from Bill Beintema. He will post recent roundtable discussions from Susan Lewis-Sommers and Karen Douglas. Once the strategic plan has been updated, he will post the update.

Discount Offers

In order to handle discount offers, COSELL will review electronic products and post both the reviews and feedback about the products.

V. New Business

Anne Klinefelter will provide Board members with the results of a recent membership survey. Since confidentiality was promised, responses will be summarized. It appears that survey recipients reacted favorably to:

- free ILLs among COSELL schools,;
- round table discussions at SEAALL's annual meeting; &
- researching price and content of electronic products.

- A licensing committee, consisting of Anne Klinefelter, Steve Jordan, and Ann Puckett, has been created. They will review NELLCO and other sites as well as evaluate offers.
- A strategic planning committee, consisting of Lisa Smith-Butler, Pamela Williams, and Susan Lewis-Sommers was created.
- We will have a conference call in November.
- **Meeting Adjourned**
- 1:30 p.m.
- Respectfully submitted,
- Lisa Smith-Butler, Secretary